

File monetary claim enforcement proceedings

Description of Service:

This service enables customers to file monetary claim enforcement proceedings of the award, having the “Enforcement Seal” on, issued by First Instance Tribunals or appeal the decisions to Appellate Courts.

Customer may choose one of the motions:

- 1. Information:** Inquire on properties owned by Enforcement Defendant (Land Department, Stocks and Bonds, Commercial and Professional Licenses, Sole Establishments, Vehicles, General Directorate of Residency and Foreigners Affairs in Dubai, General Department of Criminal Investigations, Central Bank of U.A.E., Dubai Financial Market)
- 2. Deputy Service:** Notify the Enforcement Defendant, in another Emirate, of awarded amount in Enforcement on behalf of the Courts following an order by the Judge.
- 3. Public Notice in a Gazette:** Notify the Enforcement Defendant of awarded amount in Enforcement or lease renewal, in case the Enforcement Defendant (natural or legal person) is out of the country or his/her residence is unknown as it may require getting the implementation file served.
- 4. Attachment Motion:** Attach assets obliging the Enforcement Defendant to pay awarded amount in Enforcement (assets of Company or Establishment, Commercial License, Real Property, Vehicles, Enforcement Defendant’s Goods and Chattels, Bank Guarantee, Precious Metals, Gold Jewelries, and Stocks and Bonds)
- 5. Payment:** (Rent Amount, Security Deposit on Enforcement, Expert Fee, Security Deposit on Appeal, and Court Fee and Expenses of Lawsuit) Enforcement Defendant’s amount shall be deposited with the treasury of RDC.
- 6. Bail:** (Bail, Replacement of Bail, Receipt of Monetary Bail, Renewal of Bank Guarantee)

- 7. Installments:** (Installment of Amount, Dismissal of Payment by Installment) – paying the awarded amount by installment because of Enforcement Defendant's inability to pay it once.
- 8. Request Passport:** (in case of depositing someone's passport for defendant's passport renewal, etc.)
- 9. Incarceration:** (confinement, confinement renewal, grant release)
- 10. Travel Ban**
- 11. Residency Renewal**
- 12. Sale of Vehicles**
- 13. Share in (Liquidation, Attachments)**
- 14. Stay of Proceedings:** Suspend enforcement proceeding against Defendant because of settlement, payment or his/her demise.
- 15. Auditing Account**
- 16. Fund Transfer**
- 17. Photocopy of Enforcement Dossier**
- 18. Letter:** To turn in to concerned authorities (certificate of "To whom it may concern", continuation of enforcement, Ejari)

Required Documents:

1. A copy of judgment stamped with Enforcement Seal.
2. A copy of Enforcement Writ detailing the claims mentioned in the dispositive part of the judgment.
3. A passport copy of Enforcement Claimant in accordance with the dispositive part of judgment
4. A passport copy of Enforcement Defendant, if he/she is a natural person, in accordance with dispositive part of the judgment, along with residency (for expatriate) and a copy of Emirates ID.
5. A copy of Commercial License if the Lessor is a legal entity (company or establishment) and a copy of license holder's passport (if available).
6. Personal details of Enforcement Claimant and Enforcement Defendant (landline, mobile, email and address).
7. Details of leased property, its type and Makani Number (if available).
8. A copy of the lease (Ejari) and of previous leases.

9. Receipts of court fee and case expenses
10. A copy of "Offer and Deposit" receipt (if available).
11. A copy of receipt of security deposit on Appeal (if available).
12. All documents must be submitted in Arabic or legally translated into Arabic.
13. A copy of inheritance certificate for the heirs if (Lessor) is deceased.
14. A copy of Power of Attorney attested by Notary Public for legal agent and Emirates ID.

Service Charges:

Fees	Description	Amount	Currency
	Service	100	AED
	Registration of Power of Attorney (if applicable)	25	AED
	Knowledge	10	AED
	Innovation	10	AED
	If the suit includes additional claims, surcharge thereof shall be calculated according to the type of claims.		AED

Channels Offering Service:

Name of the Channel	Working Hours	Service Duration
Rental Disputes Center (Disputes and Lawsuits Registration Section)	From 07:30 to 14:30 (Sunday to Thursday)	20 Minutes

Beneficiaries:

Lessor, Lessee, Property Management Company, and Law Firms

Priority service to one of these categories:

Individual with Special Needs – Dakhr Card Holders

Responsible Department:

Central Support Department

Contact Us:

Call Center 8004488

Email: info.rdc@rdc.gov.ae